



# INSPECTION TRAINING OF ARIZONA

*Arizona's "Hands On" Inspection Training School*

## ENROLLMENT AGREEMENT

16815 S. Desert Foothills Parkway, Suite 115

Phoenix, AZ 85048

Phone 480-245-6462

Fax 480-706-9533

www.inspectiontrainingaz.com

admin@inspectiontrainingaz.com

Student Name: \_\_\_\_\_

**Present Address:**

**Permanent Address:**

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Phone (home): \_\_\_\_\_

(cell) \_\_\_\_\_

Date of Birth: \_\_\_\_\_

E-mail: \_\_\_\_\_

### **PROGRAM INFORMATION:**

#### **Programs and Tuitions**

- 1. Full Residential Home Inspection
  - 96.5 hours/credit CLASSROOM with LAB - \$1670
- 2. Full Residential Home Inspection
  - 96.5 hours/credit LIVE WEBINAR - \$1300
- 3. Full Residential Home Inspection
  - 106.5 hours/credit ONLINE - \$1195
- 4. Parallel Inspections
  - ITAZ Full Residential Student
    - All 30 Field Inspections - \$2250
    - Price per individual inspection - \$100
  - Non ITAZ Students
    - All 30 Field Inspections - \$3000
    - Price per individual inspection - \$125
- 5. Pool and Spa Inspections
  - 6.5 hours/credit CLASSROOM and FIELD INSPECTION - \$175

**TUITION PAYMENTS:**

- 1. Payment due prior to the start of class.
- 2. Outside financing is not available at this time.
- 3. These options are available to all students

**CANCELLATION AND REFUND POLICY:**

Denial: An applicant denied by the school is entitled to a refund of all monies paid.

Three-Day Cancellation: An applicant who provides written notice of cancellation within three days (excluding Saturday, Sunday and federal and state holidays) of signing an enrollment agreement is entitled to a refund of all monies paid. No later than 30 days of receiving the notice of cancellation, the school shall provide the 100% refund.

Other Cancellations: An applicant requesting cancellation more than three days after signing an enrollment agreement and making an initial payment, but prior to entering the school, is entitled to a refund of all monies paid, less the cancellation fee of \$200.

Refund after the commencement of classes:

- 1. Procedure for withdrawal/withdrawal date:
  - A. A student choosing to withdraw from the school after the commencement of classes is to provide written notice to the Director of the school. The notice is to indicate the expected last date of attendance and be signed and dated by the student.
  - B. For a student who is on authorized Leave of Absence, the withdraw date is the date the student was scheduled to return from the Leave and failed to do so.
  - C. A student will be determined to be withdrawn from the institution if the student has not attended any class for 30 consecutive class days.
  - D. All refunds will be issued within 30 days of the determination of the withdrawal date.
- 2. Tuition charges/refunds:
  - A. Before the beginning of classes, the student is entitled to a refund of 100% of the tuition (less the cancellation fee of \$200)
  - B. After the commencement of classes, the tuition refund (less the cancellation fee of \$200) amount shall be determined as follows:

<b>% of the clock hours attempted:</b>	<b>Tuition refund amount:</b>
10% or less	90%
More than 10% and less than or equal to 20%	80%
More than 20% and less than or equal to 30%	70%
More than 30% and less than or equal to 40%	60%
More than 40% and less than or equal to 50%	50%
More than 50% and less than or equal to 60%	40%
More than 60% and less than or equal to 70%	30%
More than 70% and less than or equal to 80%	20%
More than 80% and less than or equal to 90%	10%
90% or More	0%

The percentage of the clock hours attempted is determined by dividing the total number of clock hours elapsed from the student's start date to the student's last day of attendance, by the total number of clock hours in the program.

**Books, supplies and fees:** All books and course material that has been sent to the student or handed out in class is the property of the student. A cancellation fee has been charged to offset the expense of these materials.

**Refunds** will be issued within 30 days of the date of student notification, or date of school determination (withdrawn due to absences or other criteria as specified in the school catalog), or in the case of a student not returning from an authorized Leave of Absence (LOA), within 30 days of the date the student was scheduled to return from the LOA and did not return.

**Holder in Due Course Statement:**

Any holder of this consumer credit contract is subject to all claims and defenses which the debtor could assert against the seller of goods or services obtained pursuant hereto or with the proceeds, hereof Recovery hereunder by the debtor shall not exceed amounts paid by the debtor (FTC Rule effective 5-14-76).

**GRIEVANCE PROCEDURE:**

1. If the student has a complaint, grievance or dispute with Inspection Training of Arizona, the student agrees to the comply with the following procedure;

(a) Informally meet with the instructor that precipitated this complaint , grievance or dispute.

If the informal meeting does not resolve the complaint;

(b) Provide a written document to the instructor or administrator detailing the complaint, grievance or dispute.

(c) ITA shall respond to or investigate to the complaint, grievance or dispute within 10 days of receipt of the written document.

(d) Meet with ITA officer to resolve the issue.

If the complaint is still not resolved;

*“If the complaint cannot be resolved after exhausting the institution’s grievance procedure, the student may file a complaint with the Arizona State Board for Private Postsecondary Education. The student must contact the State Board for further details. The State Board address is 1740 W. Adams, Ste. 3008, Phoenix, AZ 85007, phone # 602-542-5709, website address: [www.ppse.az.gov](http://www.ppse.az.gov).”*

**THE STUDENT UNDERSTANDS:**

1. Inspection Training of Arizona does not accept credit for previous education, training, work experience (experimental learning), or CLEP.
2. Inspection Training of Arizona does not guarantee job placement to graduates upon program/course completion or upon graduation.
3. Inspection Training of Arizona reserves the right to reschedule the program start date when the number of students scheduled is too small.
4. Inspection Training of Arizona will not be responsible for any statement of policy or procedure that does not appear in the School catalog.
5. Inspection Training of Arizona reserves the right to discontinue the student's training for unsatisfactory progress, nonpayment of tuition or failure to abide by School rules
6. Information concerning other Schools that may accept Inspection Training of Arizona credits toward their programs can be obtained by contacting the office of the President. It should not be assumed that any programs described in our School catalog could be transferred to another institution. Inspection Training of Arizona does not guarantee the transferability of credits to a college, university or institution. Any decision on the comparability, appropriateness and applicability of credits and whether they should be accepted is the decision of the receiving institution.
7. This document does not constitute a binding agreement until accepted in writing by all parties.

**STUDENT ACKNOWLEDGEMENTS:**

1. I hereby acknowledge receipt of Inspection Training of Arizona's catalog dated \_\_\_\_\_, which contains information describing programs offered, and equipment/supplies provided. The School's Inspection Class catalog is included as a part of this enrollment agreement, and I acknowledge that I have received a copy of this catalog.  
\_\_\_\_\_ Student initials
2. Also, I have carefully read and received an exact copy of this enrollment agreement.  
\_\_\_\_\_ Student initials
3. I understand that Inspection Training of Arizona may terminate my enrollment if I fail to comply with attendance, academic and financial requirement or if I disrupt the normal activities of the School. While enrolled in the School. I understand that I must maintain Satisfactory Academic Progress as described in the School catalog and that my financial obligation to Inspection Training of Arizona must be paid in full before a certificate may be awarded.  
\_\_\_\_\_ Student initials
4. I also understand that this institution does not guarantee job placement to graduates upon program/course completion or upon graduation.  
\_\_\_\_\_ Student's initials

**CONTRACT ACCEPTANCE:**

I, the undersigned, have read and understand this agreement and acknowledge receipt of a copy. It is further understood and agreed that this agreement supersedes all prior or contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. I also understand that if I default upon this agreement, I will be responsible for payment of any collection fees or attorney fees incurred by Inspection Training of Arizona.

My signature below signifies that I have read and understand all aspects of this agreement and do recognize my legal responsibilities in regard to this contract.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

\_\_\_\_\_  
Signature of Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Inspection Training of Arizona

\_\_\_\_\_  
Date

Representative's certification: I hereby certify that \_\_\_\_\_ has been interviewed by me and in my judgment, meets all requirements for acceptance as a student. I further certify that there have been no verbal or written agreements or promises other than those appearing on this agreement.

By: \_\_\_\_\_ Date: \_\_\_\_\_